

Appendix 2 (Part 2 EXEMPT) – Projected Costs and Preferred Supplier

1. Contract Cost and Preferred Supplier

- 1.1. The maximum and estimated total cost for the three (3) year fixed term of the contract is £237,000. This is the total cost of using both the electric cars for dedicated Council use alongside the daily rental hire cars numbers being maintained at current usage. This scenario is extremely unlikely, and it is assumed that the total cost will be significantly lower.
- 1.2. Following a further competition call-off from the Crown Commercial Services (CCS) framework, the preferred supplier is Enterprise Ltd.

2. Additional Information

2.1. Key Notes and Assumptions are:

- 2.1.1. Depending on staff travel behaviours, and unless we return any of our permanently available 3 electric cars, the minimum expense of this contract annually is approximately £39,000. This is also under the assumption that no further cars are hired on daily rental and without taking any additional charges such as penalties into account.
- 2.1.2. It is estimated that if we continue to hire cars on daily rental at the current volume alongside the use of the 3 electric cars for dedicated Council use, the maximum annual cost of this contract is approximately £79,000. This is also under the assumption that no further cars are hired on daily rental and without taking any additional charges such as penalties into account.

2.2. Costs for each element of vehicle hire are as follows:

- 2.2.1. Annual cost of three (3) electric cars for Council use, including insurance, is £39,000.
- 2.2.2. Annual cost of daily rental, including insurance, for low-emission cars is £40,000.
- 2.2.3. Optional annual cost of daily rental (instead of the costs associated with A2.2.1 or A2.2.2), including insurance, for hybrid vehicles is £49,000.
- 2.2.4. Optional annual cost of daily rental (instead of the costs associated with A2.2.1 or A2.2.2), including insurance for electric cars is £98,000. The annual cost of daily rental of electric cars is only shown for comparison purposes to highlight that having them available permanently for Council use on a monthly rental is cheaper than daily hire.

2.3. Other costs associated with the contract are as follows:

- 2.3.1. Implementation cost of three (3) EV charging stations at Town Hall is £10,500. This has been procured separately through TDA and has been paid using the Climate Fund.
- 2.3.2. Insurance excess per claim is £250.
- 2.3.3. Administration charge for processing speeding, parking fines, etc...per case is £25.
- 2.3.4. Delivery & Collection charge per booking if required is £10.

- 2.3.5. Out of hours delivery charge per booking if required is £25.
- 2.3.6. Cancellation of booking with less than 2 hours' notice per booking is £20.
- 2.3.7. Charge for loss of keys is £250.